

To: All Members (for Information)

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 21 February 2024

Executive Co-Portfolio Holder for Housing Decisions

Cllr Nick Palmer

Cllr Paul Rivers

Dear Councillors

The EXECUTIVE CO-PORTFOLIO HOLDER FOR HOUSING DECISIONS will sit to consider the reports and recommendations set out in the attached Agenda, as follows:

DATE: THURSDAY, 29 FEBRUARY 2024

TIME: 11.30 AM (or at the conclusion of the Landlord Services Advisory Board meeting scheduled for 10am on the same day, if later)

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

Susan Sale

Executive Head of Legal & Democratic Services & Monitoring Officer

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NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

AGENDA

1. **MINUTES** (Pages 5 - 8)

Co-Portfolio Holder for Housing (Operations and Services) to approve the minutes of the meeting held on the 19 October 2023.

2. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

3. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Co-Portfolio Holder for Housing to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is Monday 26 February 2024.

4. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Co-Portfolio Holder for Housing to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is Monday 26 February 2024.

5. **HRA PLANNED WORKS: KITCHEN AND BATHROOM CONTRACT EXTENSION** (Pages 9 - 14)

The report outlines the request to enter into an extension period of the existing planned works contract for kitchen and bathroom replacements with PILON from April 2024 to March 2026.

Recommendation

That the Executive Co-Portfolio Holder for Housing (Operations and approves:

1. An extension to the current PILON contract by two years (terms and conditions to remain the same) for planned kitchen and bathroom replacement works.

6. **HRA PLANNED WORKS: EXTERNAL DECORATIONS AND ROOFLINE WORKS CONTRACT EXTENSION** (Pages 15 - 20)

The report outlines the request to enter into an extension period of the existing planned works contract for external redecorations and roofline works, with Ian Williams (Planned) from April 2024 to March 2025.

Recommendation

That the Executive Co-Portfolio Holder for Housing (Operations and Services) approves:

1. An extension to the current Ian Williams (Planned) contract by one year (terms and conditions to remain the same) for planned external redecoration and roofline replacement works.

**For further information or assistance, please telephone
Ben Bix, Democratic Services Manager, on or by email at
ben.bix@waverley.gov.uk**